

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, October 14, 2015

Present: Matthew V. Moore, Chairman  
Kevin J. Sheehan, Vice-Chairman  
Richard B. McGaughey, Associate

Absent: Daniel F. Moriarty, III, Clerk

In attendance: Edward J. O'Brien, Interim Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
William Smith, Chief of Police  
Luke McFadden, Fire Chief  
Paul Digirolamo, Town Treasurer/Collector

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to accept the minutes of the regular session of September 2, 2015, as printed

VOTE: 3:0

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to accept the minutes of the regular session of September 9, 2015, as printed

VOTE: 3:0

Interim Town Administrator O'Brien reported that correspondence relative to the HIGHLAND PLAZA has been received and left in the Selectmen's boxes. The zoning issues related to the residence at 115 UNION STREET are awaiting a court date.

The Chateau Restaurant in Braintree will be holding a fundraiser for the Holbrook HISTORICAL SOCIETY on Thursday, October 22, 2015. Upon the presentation of a coupon available on the Town's website, the Chateau will donate 20% of the bill for food and beverages.

The Town Forest Committee is conducting a HARVEST HIKE on Saturday, October 17<sup>th</sup>. On October 15<sup>th</sup>, a meeting will be held to make lanterns to be used on a walk in the Town Forest on October 23<sup>rd</sup>.

The new meeting room will be dedicated as the SELECTMAN NOEL C. KING MEETING ROOM on October 28<sup>th</sup>. Mr. McGaughey reported that residents Mrs. Ellen Walsh and Mr. Robert McKenna have been working on the plans and invitations for the dedication.

Mr. Sheehan explained that the bids for the roadway CRACK SEAL Improvements have been received, opened, and reviewed. Public Works Superintendent Benjamin Ecord has recommended that the bid be awarded to the low bidder.

*Holbrook Board of Selectmen  
Minutes of the Regular Session  
Of October 14, 2015*

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen award the bid for the Crack Seal Improvement project to the low bidder, Superior Sealcoat, for the bid amount of \$49,044.00, as per the recommendation of the Public Works Superintendent, Benjamin Ecord

VOTE: 3:0

The CAPITAL IMPROVEMENT PLANNING COMMITTEE has a vacancy for a Citizen at Large, due to a resignation.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen appoint Mr. Michael Fleming to the Capital Improvement Planning Committee, to fill a vacant Citizen at Large position, with a term to expire on June 30, 2016

VOTE: 3:0

Mr. O'Brien reported that:

- Atty. Silverstein, who is representing the Town as a Surrounding Community relative to the proposed casino in Brockton, has reported that preliminary numbers have been received from the City of Brockton, but negotiations continue.
- The former bidder on the property at 227 Plymouth Street is currently working with a financial person relative to purchasing the property.

POLICE OFFICER JOSEPH SALVUCCI has agreed to delay his retirement, in order to stay on as a PROVISIONAL SERGEANT until after the new Civil Service list comes out. He was present with his wife. Town Clerk Jeanmarie Tarara swore Sgt. Salvucci in, and everyone congratulated him.

The Norfolk County Agricultural High School Board of Trustees submitted the bill for the 2015-2016 tuition for 18 students at \$1,868.00 per student, totaling \$33,624.00. There is currently no line item in the Town budget for this expense.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to authorize the Chairman to execute the Norfolk County Agricultural School's In-County Tuition Purchase Order for 18 students for the 2015-2016 school year, subject to appropriation

VOTE: 3:0

The INTERIM TOWN ADMINISTRATOR'S current employment agreement needs to be extended through November 4, 2015, when Timothy Gordon, the new Town Administrator will begin his employment.

MOTION: By Mr. McGaughey, second by Mr. Sheehan, to extend the employment agreement between the Board of Selectmen and the Interim Town Administrator through November 4, 2015

VOTE: 3:0

Supt. Ecord explained that the bids have been received from the Joint SALT PURCHASE for 2015 – 2016.

*Holbrook Board of Selectmen  
Minutes of the Regular Session  
Of October 14, 2015*

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen award the Winter Salt Bid to Eastern Minerals for Solar Salt at \$65.80 per ton delivered, for the period ending June 30, 2016, per the recommendation of Supt. Ben Ecord

VOTE: 3:0

Police Chief Smith requested that the Selectmen consider appointing another TOW COMPANY to tow for the Police Department.

MOTION: By Mr. McGaughey, second by Mr. Sheehan, to accept Chief Smith's recommendation to approve the use of Steve's Auto Repair (Steve Kibbee, Owner), of Holbrook, for towing on behalf of the Holbrook Police Department

VOTE: 3:0

The Board will alter its regular schedule and conduct MEETINGS on the Tuesdays, November 10<sup>th</sup> and 24<sup>th</sup>, due to the holidays in November and the need for a meeting at the appropriate time to issue the bonds for the new PreK – 12 school project.

Chief McFadden reported that the new FIREFIGHTER/PARAMEDIC has completed his orientation. The Fire Department's annual open house was well attended.

Chief Smith explained that he has received notification of a grant from the SPIRIT OF BLUE for a new Panasonic tablet.

MOTION: By Mr. McGaughey, second by Mr. Sheehan, that the Board of Selectmen accept the grant from the Spirit of Blue, for the purchase of one G1 Panasonic ToughPad Tablet, on behalf of the Holbrook Police Department

VOTE: 3:0

Supt. Ecord said that the water meters are being read at this time. The last yard waste drop off is Saturday morning. The paving on Quincy Street will be completed by the end of this week. At the Weymouth/Pine/Sycamore intersection, a lens needs to be fixed, and the visibility coming up from Weymouth needs to be addressed. The sewer project on Plymouth Street is now paved. The water projects are done, with final paving to be done in the spring.

Mr. Sheehan said the Town needs to continue now with the street acceptances.

Discussion took place about the next step in completing the CRACK SEAL program before winter. The contract will be prepared, and will need to be signed.

MOTION: By Mr. McGaughey, second by Mr. Sheehan, to allow the Interim Town Administrator to execute the contract for the Crack Seal Program in order to expedite the work to be done before winter

VOTE: 3:0

MOTION: At 7:35 pm, to adjourn to executive session to discuss strategy and/or conduct contract negotiations with non-union personnel (Town Administrator), and return to open session

*Holbrook Board of Selectmen  
Minutes of the Regular Session  
Of October 14, 2015*

ROLL CALL VOTE:           Mr. Sheehan – Yes  
                                  Mr. McGaughey – Yes  
                                  Mr. Moore – Yes

MOTION:     At 8:15 pm, to return to open session

ROLL CALL VOTE:           Mr. Sheehan – Yes  
                                  Mr. McGaughey – Yes  
                                  Mr. Moore – Yes

Mr. Moore discussed the details of the employment agreement with Timothy Gordon, who will begin working as the Town Administrator on November 4, 2015. The contract will be effective November 4, 2015 until November 4, 2018. The salary will be \$128,600 to start, with 2% raises each July 1.

MOTION:     Mr. Moore asked that the members of the Board who approve the contract with Mr. Timothy Gordon as the Town Administrator, please indicate their approval

ROLL CALL VOTE:           Mr. Sheehan – Yes  
                                  Mr. McGaughey – Yes  
                                  Mr. Moore – Yes

Mr. Gordon thanked the Board for the vote of confidence.

MOTION:     At 8:20 pm, to adjourn the meeting

VOTE:         3:0

---

Daniel F. Moriarty, III, Clerk

Documents:

Tow company request – Chief Smith  
Employment agreement with T. Gordon  
Joint Salt bid recommendation  
Crack Seal bid recommendation  
Norfolk County Agricultural School tuition info